

Internship - Trainee Talent Acquisition Executive

Eligible Students

2020, 2021 passing out and 2022 Pursuing B.E.(All Branches)/M.B.A./B.Com/B.B.A/B.Sc.

Job Description:

- To understand technical & non- Technical requirements, resource need and deliver qualified professionals.
- Sourcing and screening potential candidates for contract & full-time openings.
- Qualify prospective candidates and educate candidates on recruitment process with respect to client end.
- Submit qualified candidates to open job requirements.
- Meet or exceed weekly goal expectations.
- Would be responsible for effective usage of Internal Systems/Database for recording different stages in
- Take part in recruitment process.

Required Skill – Set

- Strong work ethic and sense of commitment.
- Ambitious, competitive, aggressive, go-getter, positive attitude, good communication and interpersonal skills along with excellent rapport-building skills are the traits for the right candidate.
- Ability to work in a fast-paced environment.
- Computer skills (Word, Excel, Outlook) & strong Communication skills.

Location:

Work from Home

Duration:

3 months

Perks:

Stipend: 2.5K – 5.0K and Certification

Internship - Management Trainee

Eligible Students:

2020, 2021 passing out and 2022 Pursuing B.E.(All Branches)/M.B.A./B.Com/B.B.A/B.Sc.

Roles & Responsibilities:

- ·Setting online sales goals and developing sales strategies.
- ·Researching prospects and generating leads.
- ·Contacting potential and existing customers on the phone, per email.
- ·Handling customer questions, inquiries, and complaints.
- ·Managing the sales process through specific software programs.
- ·Building and maintaining a CRM database.
- ·Meeting daily, weekly, and monthly sales targets.
- ·Participating in sales team meetings.
- ·Willing to familiarize you with the company's vision and mission, seeking to accomplish set goals and objectives.
- ·Conducting market research and identifying potential clients.
- ·Cultivating strong relationships with new clients, while maintaining existing client relationships.
- ·Collating and maintaining client information in the CRM database.
- ·Working closely with staff across departments to implement growth strategies.

- ·Developing and implementing sales strategies, client service and retention plans, and analyzing sales data to inform or update marketing strategies.
- Ability to manage multiple projects concurrently and meet deadlines.
- ·Identify new business opportunities and partners.

Duration:

3 months

Job Location:

Work from home.

Perks:

Stipend: 4.0K 7.5K & Certificates

Internship - Graphic designer Trainee

Eligibility Criteria

BE/B.Tech (All Branches), MCA, BCA(All batches)

Job Specifications:

The Graphic Design Intern is responsible for providing support for the marketing department through a variety of channels, print, digital, web, video and other as assigned. The Graphic Design intern will assist with the development and design of core graphics, logos, collateral event materials and a variety of other creative tasks as assigned.

The Graphic Design Intern's primary duties include but are not limited to:

- Prepare images to coincide with social and blog posts
- Assist with collateral updates and version control
- Creation of various logos for products
- Creation and updates to various sales collateral
- Other projects as assigned

Job Requirements:

- Must be proficient in basic design programs including Adobe Creative Suite and knowledge of video editing software.
- Writing and proofing skills are also required.
- Excellent communication skills (written and verbal) and administrative skills
- Ability to work independently and complete assigned tasks within identified time frames
- Organized, dependable and detail oriented
- Team Player

- Quick Learner and Efficient
- High sense of urgency
- Able to work well under pressure

Internship Duration:

3 Months Internship

Perks:

Hireyy Google Training Certificate and Letter Of Recommendation

Location

Work From Home

Internship - Digital Marketing trainee

Eligibility Criteria

BE/B.Tech (All Branches), MCA, BCA(All batches)

Responsibilities:

- Build and manage our social media profiles and presence across channels you deem relevant.
- Drive agency to help create interesting content people look forward to every day.
- Monitor and engage in relevant social discussions about our company, competitors, and/or industry, both from existing leads and customers as well as from brand new audiences.
- Ideate and execute world-class social promotions and campaigns and track their success
- Work alongside other marketers and content marketers to help distribute content that educates and entertains our audience and supports marketing goals.
- Drive consistent, relevant traffic and leads from our social network presence.

Requirements:

- Passion for social media and its potential
- Driving social media strategy for consumer brands
- Active and well-rounded personal presence in social media, with a command of each network and their best practices.

- Excellent communicator and creative thinker, with an ability to use both data and intuition to make decisions.
- Proficiency in using social media software to monitor social media conversations. You will be our ear to the ground to route the appropriate marketer, sales rep, and/or support rep to social conversations.
- Bonus experience and skills include understanding demand generation, inbound marketing, and blogging and graphic designing

Location:

Work From Home

Duration:

3 months

Perks:

Hireyy Google Training Certificate and Letter Of Recommendation

Internship – Content Writer

Eligibility Criteria:

BE/B.Tech (All Branches), MCA, BCA(All batches)

Job Description:

- Research industry-related topics (combining online sources, interviews and studies)
- Write clear marketing copy to promote our products/services
- Prepare well-structured drafts using Content Management Systems
- Proofread and edit blog posts before publication
- Submit work to editors for input and approval
- Coordinate with marketing and design teams to illustrate articles
- Promote content on social media
- Identify customers' needs and gaps in our content and recommend new topics
- Ensure all-around consistency (style, fonts, images and tone)
- Update website content as needed

Required Skills:

- Excellent writing and editing skills in English
- Should be team player
- Manage the work-load and plan the project accordingly
- Should have capability to work in deadlines

Location:

Work From Home

Duration:

3 months

Perks:

Hireyy Google Training Certificate and Letter Of Recommendation